

# GUIDELINES FOR SUBMISSIONS

SUBMITTED IN 3 Ring Binder

## YOUR FAMILY NAME:

(Example: SMITH, John)

should appear on the spine of a heavy duty **colored (not black or white)** 3 ring binder approx. for 8.5X11 size sheets of paper.

Binder should have a **clear sleeve on the front** that you can insert a paper with:

FAMILY NAME

CONTACT information of the one submitting the notebook.

FORMAT

Family history for family tree needs to be in a neatly formatted and typed format.

PHOTOS

Any photos should be scanned into the format and not attached loose, or taped or stapled.

Note: It would be great if all the typed information was also stored on your computer or on the ICLOUD, so all future descendants can have a copy.

This will be a permanent copy we will keep in the Heritage Center

## FAMILY SUBMISSIONS

*To the Heritage Center in the  
Historic District of Elm Springs,  
Arkansas*

Personals Stories